OLD MASSETT VILLAGE COUNCIL
Economic Development and Commercial Lands Department
348 Eagle Avenue Old Massett / PO Box 189 V0T 1M0
Phone: 250-626-3337 Fax: 250-626-5440

Job Posting
Gas Bar Attendant

Job Title: Gas Bar Attendant – Multiple Positions
Location: 350 Eagle Ave. Old Massett, BC
Job Type: Part Time
Wage: $25.00 per hour
Start Date: TBD
Reports To: Gas Bar Manager

Job Overview:

Old Massett Village Council is seeking reliable, friendly, and customer-oriented individuals to join our team at the new OMVC Gas Bar. Gas Bar Attendants will play an important role in the day-to-day operations of the gas bar, providing friendly and efficient customer service while assisting customers with fueling their vehicles and completing retail purchases. This position requires someone who is dependable, safety-conscious, and comfortable working in a fast-paced customer service environment.

Key Responsibilities:

- Assist customers with fueling their vehicles, including dispensing regular gasoline and diesel.
- Provide friendly, courteous, and efficient customer service.
- Operate the cash register and Point of Sale (POS) system, processing cash, debit, and credit transactions.
- Assist with in-store sales and customer purchases as required.
- Maintain accurate cash handling procedures and balance till transactions.
- Monitor fuel levels and assist with routine fuel inventory checks.
- Maintain cleanliness and organization of the fuel service area, store, and surrounding property.
- Restock shelves, coolers, and merchandise as required.
- Follow all established fuel handling, safety, and emergency procedures.
- Report equipment malfunctions, spills, safety concerns, or other operational issues to management.
- Assist with opening and closing duties.
- Perform other related duties as required.

OLD MASSETT VILLAGE COUNCIL
Economic Development and Commercial Lands Department
348 Eagle Avenue Old Massett / PO Box 189 V0T 1M0
Phone: 250-626-3337 Fax: 250-626-5440

Qualifications:

- Previous customer service or retail experience is considered an asset.
- Experience handling cash and operating a cash register or POS system is an asset.
- Strong communication and interpersonal skills.
- Reliable, punctual, and able to work independently as well as part of a team.
- Ability to follow instructions, workplace policies, and safety procedures.
- Comfortable working outdoors in varying weather conditions.
- Physically able to stand for extended periods and perform routine cleaning and stocking duties.
- Willingness to learn and complete required training.

Application Deadline: December 7, 2026

How to Apply:
Please submit your cover letter and resume to reception@omvc.ca or deliver it in person to front desk at the Band Office.

Subject line must read: Gas Bar Attendant

Preference may be given to applicants of Indigenous ancestry, pursuant to Section 41 of the B.C. Human Rights Code.
Only those selected for an interview will be contacted.

Haw'aa